



TELEPHONE SERVICE

Prospective donors can set up a regular gift to our parish by calling the dedicated telephone line:

0333 002 1271

One of the administrators will take you through the sign up process – this normally takes around 15 minutes. You will need to have the following information to hand:

- Personal bank account details
- The name of the parish you wish to donate to **St Thomas BRENTWOOD**
- You will need to confirm if you want to increase your gift in line with inflation each year
- Confirm if you are eligible for Gift Aid
- The PGS code for the parish **080608197**

What happens next?

Donors will receive written confirmation (by email or post) of their Direct Debit, including details of the parish they are supporting, the amount of their gift and the date of their first donation. Please note that if they currently give to the church via standing order, we advise them to wait until receiving the confirmation letter from PGS before attempting to cancel it.

How will our parish be notified of the donation?

The parish's Planned Giving representative will receive a monthly statement, detailing the names of those who have donated (unless they choose to remain anonymous) and all the gifts given through the PGS.

What if I need to change my donation?

If donors wish to make any changes to their Direct Debit, they should notify a member of the PGS team by phone 0333 002 1260, email info@parishgiving.org.uk or in writing to the address below.